



## CAMP SHENANDOAH

### Youth Leaving Early Form

Once a Scout has checked into our summer camp program, he is not authorized to leave except in an emergency unless prior approval has been given.

Prior approval can be granted for a Scout to be picked up before the end of the camping period for such things as sports events and family vacations.

The Scout's parents or legal guardian must notify the Camp Administration in writing that a Scout may have an interrupted or shortened stay at Camp Shenandoah. This written statement must include the departure information and return information if the Scout is going to return. It must also detail who is authorized to pick up the child. Both parent and Scout leader in charge must sign the release form.

Upon the arrival at camp of the adult planning on picking up a camper, the adult must check in at the Camp Office. The Camp Administration will notify the adult leader of the unit, who will verify that this is the correct adult to pick up the camper. If this is confirmed, the administration will release the camper.

If an adult leader has to take a Scout home during the camping week due to an unforeseen emergency, he must inform the Camp Administration of his reasons and plans. If the Scout is not related to the leader, two-deep leadership is needed for the transportation.

All people leaving and coming into Camp Shenandoah must sign the Check-In / Check-Out log in the Camp Office in addition to the above procedures.

### **Youth Leaving Camp Early Release Form**

Name of Camper: \_\_\_\_\_ Date to Be Released: \_\_\_\_\_

Reason for Release: \_\_\_\_\_ Date of Return: \_\_\_\_\_

Scoutmaster's Signature: \_\_\_\_\_ Unit: \_\_\_\_\_

Parent's / Legal Guardian's Signature: \_\_\_\_\_

Camp Representative Signature: \_\_\_\_\_

Special Notations if needed: \_\_\_\_\_

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